

ETHICS FOR ADMINISTRATIVE PROFESSIONALS



The Office Professional Group would like to invite you and your supervisor to join us on

Tuesday, November 9

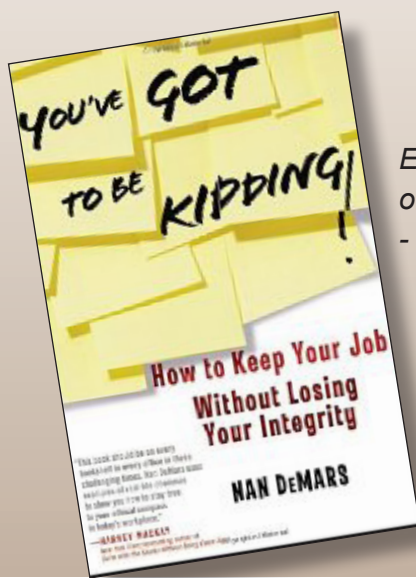
for an exciting 4-hour seminar on Office Ethics conducted by **Nan DeMars, President of Executary Services, Minneapolis, Minnesota.**

McCook Conference Room
8:00am – Noon
Lunch Provided



Nan DeMars: Ethics seminar leader, behaviorist, author, columnist, and TV and radio talk-show guest.

As Office Professionals, we sometimes find ourselves in the ethical crossfire of business activities. This program will provide you with a practical guide to identifying and handling some of the most common ethical dilemmas. Nan DeMars, widely known as “Nan Landers”, is an internationally-recognized office ethics seminar leader, keynote speaker, author and trainer of over 100,000 office professionals. This hands-on session will highlight interaction and discussion on reality-based ethical dilemmas and will bring you and your guest a better understanding of your accountability and responsibility on the job today.



Employees today are actually aware of the ethical issues in the workplace - and profoundly impacted by them!

Ethics is how you behave when nobody can see what you are doing.

For more information contact Dell Veal x3275