

REGISTRATION INFORMATION



Workplace Ethics and the New Accountability

Thursday, November 9

9:00 a.m. – Noon, Council Chambers

\$ 97 per person

\$ 87 per person for teams of three or more

All participants will receive a copy of the Nan DeMars book.

WHAT: This interactive and participant-based workshop provides strategies and group discussions for solving ethical dilemmas that employees may encounter in today’s business environment.

Through real examples and interactive case studies, participants will be invited to discuss the accountability factor; individual and work value systems; making judgment calls about “doing the right thing” and integrity issues.

Some of the key areas covered include:

- When a decision becomes a dilemma
- The accountability factor
- Personal Ethics Audit®
- Myths about how we behave
- Your Ethical Priority Compass®
- Boundaries in the workplace
- Guidelines for ethical situations
- The importance of confidentiality
- The dilemmas of office politics

WHO: *Nan DeMars* is an internationally recognized Office Ethics seminar leader, keynote speaker, author, columnist, media talk-show guest and trainer. She is the author of the book, “*You Want Me to Do WHAT? When, Where and How to Draw the Line at Work*”, (Simon & Schuster).

Nan is president of Executary Services, a Minneapolis-based consulting firm. She is the Ethicist for WCCO Radio. She has a degree in business administration from the University of Minnesota.

How do I pay for a session(s)?

After you mail, fax or call your registration in, we will e-mail you a confirmation of registration and send an invoice to your billing address.

Do I have to sign up for all sessions?

This program is designed so you can attend any or all of the sessions.

What if others from my city want to attend?

If you have three or more attending the same session from a city, you will receive a price reduction.

Why invite other cities and public agencies?

We have some really great people working in other public agencies. Some of our best learning is when we learn from each other in actual situations. Many problems we deal with in the public sector are unique, and we can work together and help one another. This is an opportunity to meet other professionals from other cities and agencies.

Questions?

Call Lori Vail at St. Louis Park, 952/924/2520 or e-mail hr@stlouispark.org *Space is limited, so please sign up early.*

For your convenience, you can fill in this pdf form on your computer. Just type in your information in the fields below and print the form to fax or mail.

How do I register?

Fill out this form, and mail to:

Lori Vail, HR Office Assistant

City of St. Louis Park, 5005 Minnetonka Boulevard
St. Louis Park, Minnesota 55416

Or fax it to: 952/924/2170

Register online at:

http://www.stlouispark.org/experience/learning_development.htm

REGISTRATION FORM

YOUR NAME _____

ORGANIZATION _____

PHONE _____ E-MAIL _____

BILLING ADDRESS: _____

SESSION: _____

LEARNING AND DEVELOPMENT TRAINING OPPORTUNITY

